

# **WEST COAST REGION**

By-Laws

**Adopted November 7, 1987  
Revised 5/88**

## **PREAMBLE**

This document is intended to formally codify the traditions, rules and operating procedure of the WEST COAST REGION so that its actions may be conducted in a uniform manner from year to year. Any Procedure described herein shall not be in conflict with the Constitution, By-Laws and/or Competition Sanction Handbook of the National Council of Corvette Clubs (NCCC).

## **ARTICLE I**

### **Name**

The name of this organization shall from this time forward be known as the WEST COAST REGION and herein referred to as the REGION.

The REGION shall be operated under the guidelines of the National Council of Corvette Clubs, Inc (NCCC) Constitution and By-Laws. In addition, the REGION By-Laws will apply to the REGION's Clubs and their members.

## **ARTICLE II**

### **Object**

In order to promote interest in Corvette automobile ownership and operation, and to that end to collect, receive, learn, disseminate, and publish information relative thereto and further establish an organized effort to encourage others to participate in the ownership and enjoyment connected with the use of said automobile and to that end to hold meetings, affairs, rendezvous, and other gatherings, public or private, in furtherance of said purpose, the REGION, a non-profit organization, hereby adopts these By-Laws as hereinafter set forth.

## **ARTICLE III**

### **Membership**

SECTION 1. Individual membership shall comply with the NCCC By-Laws Article III, Sections 1 through 6.

SECTION 2. A club's membership in the REGION shall coincide with boundaries set forth by NCCC in the current Competition sanction Program Handbook.

**ARTICLE IV**  
**Board of Governors**

**SECTION 1. Definition**

The Governor of each club in the REGION shall constitute the Board of Governors for the REGION. Each Governor shall have one (1) vote at all meetings of the Regional Board of Governors.

**SECTION 2. Meetings**

Regular meetings of the Board of Governors shall be held (periodically) at a time and place announced by the Regional Executive (RE). Special meetings of the Board of Governors may be called by the RE upon written request. Written notices of regular or special meetings shall be mailed at least 45 days prior to the date of such meeting, with an agenda to accompany the notice. The meeting will be held at a convenient location. These meetings shall be open to any NCCC person, but only the Governor or his/her authorized representative may vote.

**SECTION 3 Attendance**

Each club may be represented by the Governor or his/her authorized representative written proxy. The authorized representative will have the same voice and rights as the Governor providing authorized representative is a member of NCCC and WEST COAST REGION.

**SECTION 4. Quorum**

One-third of the then duly elected Governors or club representatives constitutes a quorum for the transaction of business. If a majority of the Board of Governors consent in writing to any action taken at a meeting without a quorum present or without a meeting being called, such action shall be a valid regional action as though it had been duly authorized at a meeting of the Board of Governors.

**SECTION 5. Compensation**

No Governor shall receive any compensation from the REGION for services as a Governor, except for reimbursement of out-of-pocket expenses as is approved by the majority of the Board of Governors

**SECTION 6. Duties**

The duties of the Board of Governors, in addition to those listed in the NCCC By-Law's shall include:

- A. Turn in signed and notarized proxies for all NCCC Governor meetings prior to the first National meeting of each year.
- B. Attend or appoint a representative to attend as many Regional meeting as possible.
- C. Ensure punctual payment of all Regional and National Dues from his/her club.
- D. Turn in sanction requests at Region specified times.
- E. Present summary of National and Regional meetings at regularly scheduled club meetings.
- F. Promote membership in NCCC and inform people of advantages of being member of NCCC.
- G. Correspond with Regional and National officers on any problems or questions that may arise.
- H. Familiarize yourself with NCCC rules, regulations, and procedures.
- I. Keep Regional and National officers informed of any changes in club officers, names, and addresses of members so that they will continue to receive all correspondence.
- J. Responsible to have your club follow the Competition Sanction Program Handbook on notices, sanction requests, results, classes, and above all, safety.

**ARTICLE V  
Dues and Finance**

**SECTION I. Annual Dues and Event Dues**

- A. The Board of Governors may determine at a Regional meeting prior to the end of the current year the amount of initiation fee, if any, and the annual and/or event dues for the following year. Dues have been assessed at \$20.00 per club.
- B. Event dues for non-sanctioned events are \$2.00 for each non-NCCC car. Event dues for sanctioned events are \$2.00 for each non-NCCC car and \$1.00 for each NCCC car. The above charges apply to non-speed events. Speed events are charged per participant.

**SECTION 2. Payment of Annual Dues**

Annual dues to the REGION are payable to the Regional Treasury by December 1 of each year. Event dues are due and payable within 15 days of the event and are to be sent to the RCD along with the event results.

SECTION 3 Default

When any member club shall be in default in the payment of dues, the **RCD** shall withhold NCCC club and individual points and/or sanctioned or non-sanctioned requests as deemed appropriate until the club's obligations under these By-Laws have been met.

SECTION 4. Fiscal Year

The fiscal year of the REGION will be the calendar year.

SECTION 5. New Membership

New clubs joining the REGION prior to September 1 must pay the full annual dues for that year. When new clubs join the REGION after September 1, payment of the annual dues will be deferred until the following year.

**ARTICLE VI  
Regional officers**

SECTION 1. Officers

The elected officers or Executive Board of the REGION shall be the Regional Ex (RE), Regional Competition Director (RCD), and Regional Membership Director (RMD). The Regional Secretary and Regional Treasurer shall be appointed by the RE.

SECTION 2. Election

The Board of Governors shall elect one individual member from their region Regional officer position. No person can hold more than one Regional office. Nominations shall take place at the designated Regional meeting. The Regional Secretary or an appropriately designated person will print ballots and distribute them postmarked by September 15 to each Governor of clubs in good standing. The Governor will then return the ballot to the Regional Secretary or appropriately designated person on or before October 10. Each club shall thusly have one vote and the individual members receiving the greatest number of votes shall serve as the REGION's officers. Announcement of the officers will be made by October 15. In the case of a tie, RE will break the tie.

SECTION 3. Term of Office

The officers elected in Section 2 will take office January 1 and hold that office until a successor has been duly elected per Section 2 or until death, resignation, or removal in the manner hereinafter provided.

#### SECTION 4. Removal

Any regional officer can be removed by a majority vote of the Board of Governors, subject to appeal by the aggrieved officer to the Board of Governors. In the event of appeal, the Board of Governors shall make the final disposition regarding removal from office.

#### SECTION 5. Vacancies

A vacancy in any elected office because of death, resignation, removal, disqualification, or otherwise, may be filled by the Regional Board of Governors, for the unexpired portion of the term at the next regularly scheduled meeting. The individual member receiving the greatest number of votes (one vote per club in good standing) shall serve the duration of the term.

#### SECTION 6. Duties of Officers

Regional officers are responsible for all related duties of the term in office whether they occur during the term or not. In addition to the responsibilities as set forth in the NCCC By-Laws, duties of the offices include:

### **REGIONAL EXECUTIVE**

The RE shall be the organizational head of the REGION. He/she will call and preside at all Regional meetings and take care of the general business of running the REGION in the manner determined by the Board of Governors. On business matters that have been printed in the minutes of the meeting and have laid on the table for one Regional meeting, a non attending club may vote by submitting a written vote to the RE. The RE may be responsible for making all necessary arrangements for a Regional awards banquet to be held at the end of the competition year over which he/she presided. The RE will also deal with all matters concerning NCCC as outlined in the NCCC Constitution. In the absence or disability of the RE, the RCD shall perform the duties of the RE.

### **REGIONAL COMEPETITON DIRECTOR**

The RCD is a member of the NCCC Competition Committee, chaired by the Vice President of Competition of NCCC. He/she will authorize all NCCC sanctioned activities in the REGION. Prior to each competition year, the RCD will inform as per NCCC rules, the procedures for the sanctioning, holding, and reporting of results of regional competition events. Event flyers and results are handled through the RCD for tabulation of competition points earned by members of the REGION. All competition related grievances are filed with the RCD. Other and more specific duties not in conflict with the duties outlined in this section, are listed in the NCCC Competition Sanction Program Handbook. The RCD shall publish a monthly statement to all Governors including upcoming events in all Regions, point standings, and any other items of interest. He/she will also be responsible for acquiring and presenting awards for the year in which he/she presided. In the event that he/she cannot fulfill the obligation of acquiring the awards, this duty will be passed to the RE of the year following the competition year. In the absence throughout the year of the RE, the RCD may perform the duties of the RE.

### **REGIONAL MEMBERSHIP DIRECTOR**

The RMD is a member of the NCCC Membership Committee, chaired by the Vice President of Membership of NCCC. He/she shall provide information and answer correspondence from members and non-members relating to NCCC and collect or monitor collection of all Regional annual dues payments. In the absence of the RE and RCD, the RMD shall perform the duties of one or all offices.

### **REGIONAL SECRETARY**

The RS is a Regional officer only with no direct authorization from, nor connection with NCCC. Duties shall include the taking of minutes at all Regional Meetings and the mailing of copies of those minutes to each club Governor in the REGION. The RS shall maintain copies of the minutes of all meetings to be turned over to subsequent RSs and shall help other regional officers with their correspondence when needed and perform such other duties as may be prescribed by the RE or the Board of Governors.

### **REGIONAL TREASURER**

The RT is a Regional officer only with no direct authorization from, nor connection with NCCC. He/she will handle all monies of the REGION, maintain accounts and disburse funds as directed by the officers of the REGION and the Board of Governors. The RT shall take the financial records to an independent auditor for a

statement to be completed by January 31<sup>st</sup>. He/she will also be responsible for the filing of any forms related to the finances of the REGION or to the Secretary of State under the statement of incorporation. The RT shall inform the RE and RCD of clubs that are in default for dues for appropriate action.

**SECTION 7. Reimbursement of Expenses**

The RE, RCD, and RMD shall be entitled to reimbursement by the Regional Treasury for expenses incurred in the attendance of any regularly scheduled NCCC Board of Governors meeting with the exception of the annual (Convention) meeting. Payments shall be an amount to be established at the designated Regional meeting for the coming year.

**ARTICLE VII**

**Committees**

**SECTION 1. Committees**

The Executive Board of the REGION shall, at any time, appoint such committees deemed necessary.

**SECTION 2. Committee Quorum**

The members of the Committee present and voting shall constitute a quorum for the transaction of business.

**ARTICLE VIII**

**Regional Convention**

**SECTION 1. The Regional Convention shall be held at a designated time.**

**SECTION 2. Bid Process**

The awarding to a host club of the weekend shall be done on a bid basis. All bids submitted at a designated date and then voted on at a designated date.

**SECTION 3. Convention Schedule**

The convention schedule shall be determined by the host club, subject to the approval of the Board of Governors.

**SECTION 4. Convention Proceeds**

The host club shall be entitled to a percentage of the profits from the convention and may be reimbursed for losses incurred.

Any determination of loss by a host club shall be subject to review and authorization by the Board of Governors.

## **ARTICLE IX Amendments**

SECTION 1. These By-Laws may be amended, repealed, or altered in whole or in part, by the Board of Governors. All motions to amend these By-Laws shall first be submitted to the Regional officers. The amendments presented by the officers shall be read and ordered by the RE, to lie on the table for at least one month. A second reading shall be made before the Board of Governors may vote thereon. A majority vote of the Board of Governors present at the time the vote is taken shall be necessary to pass any such motion for amendment.

SECTION 2. Advance Notice

Each member of the Board of Governors shall be advised of the proposed amendment, in the published minutes of the meeting at which the proposed amendment was introduced in advance of the meeting at which such vote shall take place.

## **ARTICLE X Dissolution**

SECTION 1. Property

If, for any reason, the REGION is disbanded or dissolved, any property held in the REGION's name, shall be liquidated and turned into cash in accordance with decision made by the then active Board of Governors. After all Regional liabilities have been paid, the remaining cash shall be divided equally among current Regional clubs in good standing.

SECTION 2. Dissolution

Dissolution of the REGION shall be made in accordance with all applicable Federal and State laws.

**WEST COAST REGION**  
**AMENDMENTS TO BY-LAWS**

**1. 9-24-1994**

**ARTICLE VI, SECTION 3. AMENDMENT AS FOLLOWS:**

The West Coast Region term of elective Regional Officers, (RE, RCD, & RMD) shall be for a term of two years as of the 1994 elections.

**2. 9-22-2001**

**NEW ADDITION FOR CLARIFICATION**

**ARTICLE V, SECTION 1 C. AMENDMENT AS FOLLOWS:**

A non-sanctioned event is any event that a club in the West Coast Region advertises to other clubs, people, groups etc. This fee is due and payable within 15 days of the event to the West Coast Treasurer.